

RESPONSES TO QUESTIONS SUBMITTED ON THE RFA # RFA-OAA-13-000020

This is the final Questions and Answers document for the Development Grants Program (DGP) Request of Applications (RFA), incorporating questions received via email during the period of July 8, 2013 to July 15, 2013.

Eligibility Questions

1. As an American citizen, with experience at the State Department, UN and corporate sector, I am heading the program department at Nonviolent Peaceforce.....Nonviolent Peaceforce (NP) is a Brussels-based international NGO operating in the field of unarmed civilian peacekeeping. We work to reduce violence, protect civilians and promote peace in conflict affected countries. NP's missions include the geographies of South Caucasus, South Sudan, Philippines, Myanmar and Sri Lanka. The explorations have been in Syria, Kenya, Guatemala, Honduras, Columbia and Kyrgyzstan. Would appreciate if you would be able to send me additional information on the Development Grants Program and how to become involved as we are very interested in working with USAID.

Answer: International NGOs (INGO) are not eligible for the DGP program. However, if the INGO is working with a "country office" or partner that is an independent Local NGO meeting the criteria listed in the RFA, then that local NGO can apply. The critical consideration pertains to ownership/ governance/control of the decision making. If the "country office" board has majority ownership/control of decision making then it would be eligible as an LNGO. The LNGO may apply and use the services of your INGO but your organization may not be a formal sub-recipient under the award. (Please also see the following question and answer).

As noted in the RFA, an eligible applicant can use the services of an ineligible applicant but the ineligible applicant cannot be considered a sub of the prime. The services of the ineligible applicant should be listed as one or more line items (like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit.

2. Dear Team member, Please can you provide me with the additional information on eligibility. Uganda

Answer: Unfortunately, the USAID/Uganda Mission is not participating in the FY 2013 DGP RFA/solicitation, which means that your organization cannot apply for an FY 2013 DGP programming in Uganda. Please check back after January 1, 2014 to see if the Uganda Mission is participating in the FY 2014 DGP RFA and competitive solicitation cycle. Please note: The USAID/ East Africa Regional Mission - which also covers Uganda - is participating and may consider your proposal only if your program/activities are regional in nature (cross border - more than one country). Please refer to the East Africa Regional Mission's Country Specific Information (Appendix 1) for additional guidance.

In response to your question about eligibility: The RFA announcement available at www.grants.gov includes information on eligibility. Eligibility criteria are defined in Section III of the RFA announcement (page 14) and are as follows:

“Only U.S. PVOs and local NGOs, as defined in the three points below, are eligible for awards under this RFA. USAID encourages applications from potential new partners. The document further defines a local NGO as follows:

2. Local Non-Governmental Organizations (LNGOs)

Local NGOs are defined as organizations that meet the below definition of “local organization” and are not government-controlled or government-owned (i.e. where the majority of the members of the governing body are government employees or the recipient government owns a majority interest).

USAID defines a local organization as one that:

- Is organized under the laws of the recipient country;
- Has its principal place of business in the recipient country;
- Is majority-owned by individuals who are citizens or lawful permanent residents of the recipient country or is managed by a governing body, the majority of whose members are citizens or lawful permanent residents of a recipient country; and
- Is not controlled by a foreign entity or by an individual or individuals who are not citizens or permanent residents of the recipient country.

The term “control” in the above phrase “controlled by” means having a majority ownership or beneficiary interest, or the power, either directly or indirectly, whether exercised or exercisable, to control the election, appointment, or tenure of the organization’s managers or a majority of the organization’s governing body by any means, e.g., ownership, contract, or operation of law.

“Foreign entity” means an organization that fails to meet any part of the “local organization” definition.

The DGP also honors an expanded definition of local organization that includes any regional organization that meets the following criteria:

- Is organized under the laws of a country in the region;
- Has its principal place of business in the region;
- Is majority-owned by individuals who are citizens or lawful permanent residents of the region or is managed by a governing body, the majority of whose members are citizens or lawful permanent residents of the region; and
- Is not controlled by a foreign entity or by an individual or individuals who are not citizens or permanent residents of the region.

If your organization meets the above criteria then it is eligible to apply.”

3. Dear Sir, Madam, I am sending you this email in regard the RFA mentioned above. Indeed, after reading the guidelines, we are in need of some clarifications/ questions in regard to the proposal to be submitted: 1. We are an international organization with headquarters in Morocco for the MENA region; we have offices in all countries in the MENA region, but we are not the office responsible for the implementation of the projects; indeed, our offices in the field are the one implementing (they are registered, recognized etc...). However, due to some financial and coordination issues (difficulties of our organizations to transfer fund from a country to another), we want to submit this project through the headquarters; as we are not

implementing directly, but through these organizations, I wanted to make sure that this is still a possibility? 2. In West bank/Gaza, we have a different status for the organization; indeed while we have boards in all other countries, in West bank/Gaza, we have a recognized and registered organization locally, as SOS Children's Villages International, however, this organization does not have a Board at this time. Will this allow them to be part of the regional proposal within this RFA? North Africa and Middle East, Casablanca

Answer: International NGOs are not eligible for this program. In order for an individual country office of your organization to be considered as a LNGO, it must both have received less than \$5m from the US Government and meet the entire definition of local as noted in the RFA, paying special attention to majority ownership/ governance/control of the decision making being held by nationals or permanent residents. Please note that an organization's status as local will be closely scrutinized and the definition strictly enforced.

However (see Question 3 above), regional organizations may be eligible if they meet the conditions specified. In terms of the West Bank/Gaza organization, unless it has a locally-constituted board that exercises control over its governance, then it would not be eligible to participate. However, importantly, please note that organizations working in or interested in working in West Bank/Gaza can only apply for an FY 2013 DGP Award through the USAID Office of Middle East Programs (OMEP). Please refer to the OMEP country specific information (Appendix 1 in RFA) for additional guidance.

4. Dear Grants Officer, We are an indigenous non governmental women's organisation called Action for Development. We are interested in the recent sent out call for proposal entitled, "USAID Development Grants: Opportunity for Local NGOs." We are however seeking clarity on whether we are eligible as an organisation to apply since the call appears to be restricted to local and regional partners of USAID.

Answer: Please refer to answer for Question # 2 on eligibility above. One purpose of the Development Grants Program is to attract new partners. Therefore it is not necessary to have been a local or regional partner of USAID in the past.

5. Good Evening, I have reviewed the current grant opening and Sierra Leone is not on the list. Can the country be added? Can we apply as a local NGO in Sierra Leone through the USAID mission there? Freetown, Sierra Leone, West Africa

Answer: It is a condition of the Development Grants Program that the USAID Mission in the country has chosen to participate. The Sierra Leone Mission is not participating in the DGP this year. Please check back after January 1, 2014 to see if they are participating in the FY 2014 DGP RFA and competitive solicitation cycle.

6. Dear Sir/madam, We have just got information that you're calling for proposal for Vietnam SCP. Please be introduced we are working in sustainability development sector with here below information "....." SMS is separated from ACOM to work with non profit purposes but support the value chain. Then, we are looking for opportunity to expand providing sustainable development which include agriculture extension and training for cocoa and

pepper in central highland. Please kindly help to clarify if we are eligible or should we make adjustment to be eligible to apply.

Answer: Please refer to answer for Question # 2 on eligibility above. If SMS is an enterprise or LNGO legally constituted under the laws of Vietnam, if its ownership or board is predominantly that of citizens or legal permanent residents of Vietnam, and if it has autonomous control over its decisions (see detail in response to Question 2), then it is potentially eligible to apply.

7. Dear...., Woord en Daad is exploring an application for the Development Grants Programme. We are a Dutch Based IPVO and work only through local partners organisation in the South. We have a few questions: * In the RFA eligible partners are named: US PVO's and LNGO's. We are registered to USAID as IPVO and received funding in South Africa before. Would it be possible for us to apply as IPVO? * We want to send in an application for a number range of local organisations (LNGO's) in more than one country in East Africa. The objective is to let them qualify in the future for USAID, without giving them the burden at the moment for the contract management of an award to USAID. Is it possible to apply for more than one country in one application?

Answer: The DGP is only open to LNGOs and US PVOs. If your IPVO (or an arm of your organization) does not have US PVO status (recognized under US law as a 501(c)(3) organization with registration as a US PVO with USAID) then you are ineligible to apply. If the LNGO that you work with is eligible (please see the definition of LNGO in the RFA) then they may utilize your IPVO's services as a consultant or contractor. As noted in the RFA, an eligible applicant can use the services of an ineligible applicant but the ineligible applicant cannot be considered a sub-award recipient of the prime. The services of the ineligible applicant should be listed as one or more line items (like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit [or indirect cost recovery].

8. To Whom It May Concern, could you please clarify the following issue:

1) Page 15 of the RFA **3. U.S. PVOs and LNGOs** states: To be eligible for this program, organizations must not have received more than \$5,000,000 from any U.S. Government agency in direct assistance during the past five year period (June 29, 2008 through June 29, 2013). The date to which the \$5 million threshold criteria refers is the date that the award from the U.S. Government was signed. The \$5,000,000 threshold includes any type of assistance received directly from any U.S. Government agency through a grant or cooperative agreement during the five-year period. Applicants who have received indirect USAID assistance (sub-awards or other indirect assistance) totaling more than \$5,000,000 are eligible. Question: Does this condition apply to the lead applicant only or it applies to any other consortium member?

Answer: The \$5m maximum requirement and all other DGP eligibility requirements apply to both the principal applicant and to any organization which the principal applicant may choose to use as a sub-recipient/grantee.

9. To Whom it May Concern, My name is, and I am one of the Directors at Tatua Kenya Project in Nairobi, Kenya. We are looking into applying for the new grant proposal, and had a few questions concerning our eligibility..... 1) Eligibility for LNGO's: We want to

understand if our organization qualifies as an LNGO - We are a registered local NGO in Nairobi, but the current Executive Director is American, with a clear transition plan to leave in two years. The organization is run under Kenyan law, and has only two non-Kenyan staff, both with legal work permits to work in Kenya granted by the Kenya NGO Coordination Board, and both with clear exit plans. We do not have a registered 501c3 in the U.S., but we do receive U.S. donations through a U.S. fiscal sponsor. Do we qualify as an LNGO? 2) The local Kenya Focus of "Strengthening Civil Society's Voice in New County Governments" is only accepting applications for a geographic focus of the six Mombasa counties, is that correct? Our approach, which fits into this goal really clearly, has the ability to expand to those areas, but as we are currently based in and around Nairobi County, we would rather not focus in just those areas. Would a grant that worked in both Nairobi and part of the Mombasa counties be accepted, or is the funding clearly marked for those counties alone?

Answer: All applicants that meet the eligibility requirements in Section 3.A "Eligibility Requirements" are able to apply (please see answer to question #2 above on eligibility and definition of local). As you will note, the critical issue is the governance/control of the organization. If your board is composed entirely of citizens of Kenya, and if that board is not subject to any external organization's control, and if you are legally recognized in Kenya as a Kenyan organization, then you would appear potentially eligible to apply. Each participating Mission, including the Kenya Mission, has provided specific guidance on what it seeks to achieve through the DGP and in which geographic locations (Country Specific Guidance -- Appendix 1 in RFA). These strategic Mission decisions are based on broader development considerations for the country and are extremely unlikely, if not impossible, to change.

10. Dear, I was wondering whether IFRC (international Organization based in Geneva) is eligible for applying to this call for proposal.

Answer: International NGOs are not eligible to apply for this program. As per the eligibility requirements, eligible organizations must either be a U.S. PVO registered with USAID or a Local Non-Governmental Organization organized under the laws of the country in which it is domiciled (please see answer to question #2 above on eligibility and definition of local).

11. Dear Sr. / Madam, My name is, currently Project Manager for the General Foundation of the University of Valladolid (FGUVa) in Vietnam. Recently we have heard about the Development Grants Program (DGP) by the USAID. For long time I have been linked with Vietnam working within the Spanish Agency for International Development Cooperation (AECID) in promoting Rural Development through good governance practices and strengthen LNGOs. The General Foundation of the University of Valladolid (FGUVa) has completed the legal procedure for obtain the operation permit in Vietnam early this year. Our..... At this point we have the following questions in regard to the DGP: 1) It's a Vietnamese University or any kind of organization covered or established in a University contest eligible for an award? 2) It's possible for the FGUVa to submit a proposal in partnership with any of the Universities mentioned above or any of their organizations/association linked with those universities?

Answer: The DGP is only open to Local NGOs (LNGO) and US PVOs. If your University does not have LNGO status (please see the definition of LNGO in the RFA) then you are ineligible to

apply. If the LNGO that you work with is eligible then they can utilize your University's services as a consultant or contractor. As noted in the RFA, an eligible applicant can use the services of an ineligible applicant but the ineligible applicant cannot be considered a sub-award recipient of the principal applicant. The services of the ineligible applicant should be listed as one or more line items (like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit [or indirect cost recovery].

12. Hi, I live in Uganda Mubende district, I have a school (Makonzi boarding school) which needs some support from foreign aid I was asking if we are eligible to apply for a grant. Thank you very much.

Answer: Please refer to answer for Question # 2 on eligibility and local, above. Unless the school is constituted as a Non-Governmental Organization in Uganda and legally recognized as such, it would not appear eligible to apply.

13. Dear DPG team, is it possible for a university to be listed as a service provider in submissions from different eligible PVO/LNGO's applying for local country and regional programs? – Africa, Nairobi, Kenya.

Answer: Yes, it is possible for a university to be listed as a service provider in submissions from different eligible PVO/LNGOs....

14. Hello, I am writing with a question about Request for Applications # RFA-OAA-13-000020. My organization has been very interested in participating in this competition as a prime or as a sub-grantee but because we have received more than \$5 million in USG funding in the past 5 years, we are ineligible to participate. Here is my question: If a prime wanted to designate an appropriate contracted role as a trainer, consultant, etc for an organization that is otherwise ineligible because of the \$5 million limit, would that be allowable?

Answer: Yes. As noted in the RFA, an eligible applicant may use the services of an ineligible applicant but the ineligible applicant cannot be considered a sub-award of the principal applicant. (The same DGP eligibility requirements apply to principal applicants and subs.) The services of the ineligible applicant may be listed as one or more line items (like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit.

15. Dear friends, Our institution Brest Transboundary Infocentre is interested in participating in your Development Grants Programme. Thereby we would like to clarify some questions. 1) Are we eligible to participate in DGP? (According to the Statute of our Institution, the property of the Institution is owned by Brest region. The authorised body on management and disposal of the Institution ownership is Brest Regional Executive Committee. The management body of the Institution is the Committee for Economics of Brest Regional Executive Committee. The Institution must fulfill instructions of the state bodies, performing the functions of state administration within the frame of its competence.) We would like you to pay attention to the fact that our institution has a successful experience in implementing international projects under USAID. The last one was implemented in partnership with the institution New Eurasia (Minsk). 2) As it is mentioned, the type of awards for Belarus is a

Cooperative Agreement. In what way is it different from a Grant, is it required under such type of cooperation to have partners, how much is cost share contribution for LNGOs and what are the proportions of cash and in-kind resources?

Answer: 1) We were unable to determine from your email whether your organization is a local NGO, public sector organization, or US PVO. Please note that only local NGOs and US PVOs are eligible to apply (please see answer to question #2 above for information on eligibility criteria and definition of “local”). Governmental and government-controlled entities are specifically ineligible. As noted in the RFA, an eligible applicant can use the services of an ineligible applicant but the ineligible applicant cannot be considered a sub of the principle Award recipient. The services of the ineligible applicant should be listed as one or more line items (like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit [or indirect cost recovery].

2) As noted in the RFA (page 4) “For the purposes of this RFA, the term “Grant” is synonymous with “Cooperative Agreement;...” A cooperative agreement is a grant, but does include provision for “substantial involvement” by USAID with respect to approval of key personnel, work plans, etc.

Please refer to the Country Specific Guidance (Appendix 1) for Belarus to see whether having partners is a requirement. As noted in the RFA (page 22) local NGOs have a cost share of 10% or more, and US PVOs have a cost share of 15% or more. As also indicated (page 30), there is no requirement for specific proportion of cash and in-kind – the only guidance is that “the match may be a combination of cash and in-kind.”

16. Dear ..., I hope you are doing well. The American Chamber of Commerce in Moldova is considering applying for the USAID Development Grants Program (DGP), specifically under the “Private Sector Competitiveness – Workforce Development” sector, and there are some technicalities to be determined in order to fully comprehend whether the criteria which are stated in the RFA can be entirely met. AmCham is registered in Moldova as an Employers Association (or Business Association). The principle of regulation of Employers Association is very similar to regulation of NGOs, although in Moldova there are two separate laws under which they fall. Very often, in grants’ descriptions, we are referred to as business support organization. Thus, it is crucial to know whether the above mentioned fact (or other AmCham related peculiarities) would NOT serve as a reason to refrain the American Chamber of Commerce in Moldova from applying to this program. As we highly appreciate your time and support, we would be very grateful to receive an answer that will clarify this situation.

Answer: Eligible organizations must either be a U.S. PVO registered with USAID or a Local Non-Governmental Organization organized under the laws of the country in which it is domiciled (please refer to answer for Question # 2 above on eligibility and definition of “local.”)

17. Dear friends, Are projects inside Israel (e.g. working in the Arab minority) eligible for application, as we are under the responsibility of USAID WBG

Answer: No. Israel is not a participating Mission. Please check back after January 1, 2014 to see if they are participating in the FY 2014 DGP RFA solicitation cycle.

18. My name is and I am the Executive Director of ICT4D Jamaica. We are seeking to prepare a concept paper for the above opportunity and have one question to submit for clarification. Please see attached for the formal letter but for ease of response the question is:

Is it possible to include as part of the project team a private consulting firm with specialized expertise needed by ICT4D Jamaica?

The RFP doesn't indicate when we would get a response to the questions for clarification but I expect that we will hear from you soon.

Answer: The DGP is only open to eligible local NGOs and U.S. PVOs (please refer to answer to question #2 above on eligibility and definition of local.) However, an eligible local NGO or US PVO may utilize the services of an ineligible applicant, but the ineligible applicant may not be considered a sub of the principal Award recipient. (The DGP eligibility requirements are the same for the principle recipient and the sub-recipient[s].) The services of the ineligible applicant should be listed as one or more line items (like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit [or indirect cost recovery].

19. Dear Sir/Madam, World Neighbors is an International Development agency headquartered in Oklahoma City, OK. We are interested in submitting an application for this RFA. Our question is, can we put in one submission to cover a number of different eligible countries, or do we have to put in separate submissions for each eligible country we are working in?

Answer: Please refer to the chart on pages 2-3 of the RFA to see if Missions in countries of interest to your organization are participating in the DGP RFA or not. If they are, please submit a separate concept paper for each country. For additional guidance for each submission, please see Country Specific Information provided by each Mission (Appendix 1 of the RFA).

20. We are interested in submitting a proposal focused on Angola. We are a local PVO based in South Africa, fully registered and headquartered there with program offices in Angola and Mozambique. Would we qualify as an LNGO for the water initiative in Angola as a South African based NGO? The RFA seems to suggest that regional location is acceptable but I'd like to confirm this detail before we draft our concept note.

Answer: Please refer to answer to Q#2 above for eligibility requirements. All applicants that meet the eligibility requirements may apply. The Angola Mission is participating in the DGP RFA and has a focus on Water Supply, Sanitation and Hygiene. For additional country specific guidance for concept paper submissions for Angola, please see Appendix 1 in the RFA.

21. Dear, I am writing you this email from Ethiopia as we are interested to apply for the funding opportunity that was announced in your website. The organization I am working for is Consortium of Christian Relief and Development Association and it is an umbrella organization that has more than 360 members from local and international NGOs working on various thematic areas. With this brief introduction, let me go directly to my question -I have

encountered a difficulty to access RFA-OAA-13-000020 electronically. So, would you please send me the grant application format as well as full information of the grant?

Answer: Unfortunately, the USAID/Ethiopia Mission is not participating in the FY 2013 DGP RFA/solicitation. The USAID/ East Africa regional Mission is participating and may consider your proposal only if your program/activities are regional in nature (cross border - more than one country). Please refer to the East Africa Regional Mission's Country Specific Information (Appendix 1) for additional guidance. To access the RFA please follow the sequence below:

1. Go to www.grants.gov
2. Left hand menu select "find grant opportunities"
3. Select browse by agency
4. Select Agency for International Development
5. Select sort by open date and select:

RFA-OAA-13-000020	Development Grants Program (DGP)	Agency for International Development	07/08/2013	08/08/2013
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6. Select full announcement
7. Select full announcement PDF file or ZIP file and unzip it

[Direct Request for Support](#)

22. Dear Sir/Madam, I hereby write to you on behalf of Community Capacity Building Initiative (CCBI) a non-governmental organization concerned with empowerment of community based organizations with capacity in the areas of food security and economic development in Kenya. In Kenya, the attainment of satisfactory food security is a national priority goal. The country has made significant progress in improving food production through modern agricultural farming systems in high potential agricultural areas. However, in arid and semi-arid regions farming is particularly challenging because of low and erratic rainfall, land and water depletion, and the resulting declines in agricultural productivity. Climate change is also having negative impacts on households. Unfortunately, effective technologies developed by decades of agricultural research have not been adopted by farmers. It is in this regards, that CCBI has developed this project to build on the capacity of farmers in Homa-Bay County of Kenya to improve on their household food security and income generation through integrated vegetable and indigenous poultry production. We therefore kindly request your assistance for financial support in implementing this project in Kenya. Otherwise, we kindly look forward for your positive response.

Answer: The FY 2013 DGP RFA and Amendments are now available on www.grants.gov and <http://www.grants.gov/search/search.do;jsessionid=LY9bRlQXfYysCDTqGpSZ3Gp6rFGH9RPsVlvfHBBFJT0MSMZJ4dNZ!-1102359212?oppId=237329&mode=VIEW>. From this page, click on "Full Announcement" and download the RFA in either zip or pdf format. The Closing Time and Date for the FY 2013 DGP RFA is 12:00 pm (noon), August 15, 2013. (Also, for

additional step by step guidance on how to access the RFA please see answer to question #21 above.)

23. Dear Ladies/Gentlemen

The East Africa Regional Office is soliciting concepts for Provision of Capacity Development Services for Local and Regional Partners of USAID that requests applicants to propose initiatives to strengthen the capacity of their local partners in targeted countries. Can you provide a list of their local partners? Thanks,

Answer: Please see the Country Specific Information (Appendix 1 in RFA) for any specific guidance from the East Africa Regional Office, including the following: “This program is intended to address identified gaps in institutional capacity among USAID’s local and regional partner organizations throughout East Africa. USAID/East Africa has already conducted assessments of local organizations that are partners of USAID in Burundi and Djibouti, and it is evident that institutional capacity development would enable these organizations to be more effective partners. USAID/East Africa also has partnerships with several regional organizations, including RCQHC, COMESA, ICGLR and IGAD, which would benefit from institutional capacity development services.

This program will develop the institutional capacity of local and regional organizations throughout the East Africa region, and increase the number of local and regional organizations that are able to qualify for direct funding from USAID, including future Development Grant Program awards, as well as from other donors.”

24. I am a secretary to Andapare-Wage Resource owners association in Papua New Guinea seeking funds from USAID. Please send me information and orms plus specific areas USAID consider for funding

Answer: Papua New Guinea is not participating in the FY 2013 Development Grants Program (DGP) RFA, which means that your organization cannot compete for an FY 2013 DGP Award. For information on other possible USAID funding options, please contact the USAID Pacific Islands Regional Office at U.S. Embassy, Douglas Street, P.O. Box 1492, Port Moresby, NCD, Papua New Guinea; Phone +675 321-1455 ext 2113; Email infopacificislands@usaid.gov.

25. Dear, Greetings from Burundi. Our organization SHINE with our USA partner, SHAPE International, have proposals that we wanted to submit to RFA-OAA-13-000020. They are related to climate change mitigation, moringa business. Can we send you a letter of interest? Thanks.

Answer: Please refer to page 18-22 of the RFA for instructions on submitting concept papers. The country-specific guidance in Appendix 1 specifies the required method(s) of submission for each Mission participating in this RFA. Please submit concept papers according to the instructions for the country. All concept papers (paper and electronic) must be received by all stated addresses by the RFA closing date and time, or risk not being considered.

26. Dear, Thanks for call for proposal on capacity building of grassroots organization. We have interest to apply for the fund as this is one of our major program we are doing in western kenya. Can you kindly send use full information plus application forms and guidelines.

Answer: Please refer to the Development Grants Program (DGP) Request for Application (RFA) posted on grants.gov. The RFA includes country specific information, including for Kenya, in [Appendix 1](#) with instructions for how to submit a concept paper. (Also, for additional guidance on how to access the RFA please see answer to question #21 above.)

27. Dear Sir/Madam, Greetings from NYDHEE, India! We are a non-profit and non-governmental organisation named Network for Youth Development and Healthy Environment, Odisha, India. NYDHEE working in the field of Health ,Environment protection, Education, Energy, Human rights & Advocacy and Women empowerment etc. As understood from your website you are extending funds to nonprofit organisation, we want to submit the project proposal if permitted by you after which detailed project proposal will be sent. Hoping to receive favorable response soon.

Answer: Please refer to the answer to Question #21 above for information on how to access the RFA. However, please note that the DGP RFA is for eligible organizations in participating USAID Missions. The USAID Mission in India is not participating in the FY 2013 DGP RFA, which means that if your organization is interested in DGP programming in India, it will not be able to compete in the FY 2013 DGP RFA solicitation. In this case, you may want to check back after January 1, 2014 to see if the India Mission is participating in the FY 2014 DGP RFA solicitation cycle.

28. To Whom it May Concern, AMIDEAST would like to ask the following clarification question in regards to the above-mentioned Request for Applications. *Could USAID please clarify how the term “direct assistance” is defined on page 15? Does that include project funds that a U.S. implementing partner has received in the form of a technical assistance grant, cooperative agreement or contract from USAID or the Department of State?* Thank you for your time, we will look forward to hearing from you.

Answer: The \$5 million threshold criterion refers to the date a previous award from which you received U.S. Government agency support was signed. The 5 million dollar in direct assistance from U.S. Government agency threshold refers to the sum of all of the Total Estimated Amounts (TEA) of all awards signed by the Applicant during the preceding 5 year period (June 29, 2008 through June 29, 2013).” This would include funding through grants and/or contracts, irrespective of the purpose or specific US Government source.

[RFA Access](#)

29. To Whom it May Concern, I am having an issue downloading the full announcement document for Funding Opportunity Number: RFA-OAA-13-000020. The page keeps telling me "Duplicate headers received from server". Would you be able to email me the full announcement pdf as well as the zip with all the attachments?

Answer: For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty, please contact Email: support@grants.gov

30. I hope I found you well, I am having difficulties in accessing the full announcement as well as the exact email address where I am suppose to forward the concept note,

Answer: A) For guidance on how to access the RFA please see answer to question #21 above. If you continue to have difficulty please send an email to: support@grants.gov. B) Please submit your concept paper to the appropriate USAID Mission according to the instructions and physical/electronic addresses listed in the Mission's Country Specific Information in Appendix 1 of the RFA.

31. Attention: Contracting Officer. We write to seek your help and guidance as we fail to download the Full Announcement of the Funding Opportunity Number: RFA-OAA-13-000020. Please assist us

Answer: For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

32. Hello: I have been searching and can't seem to locate if the DGP grant information for this year has been posted. Could you please provide me with an update?

Answer: The FY 2013 DGP RFA has been posted. For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

33. Dear all, I am, from a Consultancy and Research Institute for Sustainable Development in Vietnam. I am very interested in development grant program. However I could not download the application materials from the web, so could you please send me the electronic application materials. I am looking forward to hearing from you. Thanks in advance and best regards.

Answer: For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

34. Dear Hope i find you well. I am having problems accessing the full announcement Electronic version of the call for applications of Funding Opportunity Number: RFA-OAA-13-000020 with the descripyion below:..... Please assist. Thank You

Answer: For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

35. Dear DGP/USAID officer, The Consultancy and Research Institute for Sustainable Development, HCMC, Vietnam is NGO, working under the law of sciences and technology,

has registered at the Department of Sciences And Technology, Ho Chi Minh City. VN. We are working on development issue, especially on gender perspective . Reading the announcement of DGP from USAID , we would like to work on the theme of “Expanding Local Capacity in Support of Women Farmers”. However, we could not open the web www.grants.gov . Could you please give us more details on that theme and the form of concept note paper? We will submit the concept note paper on time and try our best to work on that issue. Thank you and best wishes,

Answer: For guidance on how to access the RFA please see answer to question #21 above. Please read the RFA very carefully, including the Vietnam Mission’s Country Specific Information (Appendix 1 of the RFA) for guidance on what should be included in the concept paper and how the concept paper should be submitted. If you continue to experience difficulty please send an email to: support@grants.gov

36. Dear Messrs, I am from CEOSS, an Ngo in Egypt. I need the RFA to apply for Funding Opportunity Number ‘RFA-OAA-13-000020’. I couldn't find it on the USAID website. Please advise me on the funding limit per grant.

Answer: For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

37. Dear Sir/Madam; We are unable to download the request for application for the Development Grants Program – Request for Applications # RFA-OAA-13-000020. May we kindly request an electronic copies of the RFA from you. Thank you in advance for your assistance.

Answer: We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

38. We have been trying to access the application package for development funds available to Zambia, particularly in the Agriculture sector. We would like to set up a community owned company providing extension and other support services within the rural community in the eastern part of Zambia to upscale production and marketing. Please provide us with information about the available funding mechanisms for this.

Answer: Unfortunately, the USAID/Zambia Mission is not participating in the FY 2013 DGP RFA/solicitation, which means that your organization cannot apply for an FY 2013 DGP Award for Zambia. Please check back after January 1, 2014 to see if the Zambia Mission is participating in the FY 2014 DGP cycle. However, if you are interested in accessing the FY 2013 DGP RFA, please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov

39. Good Morning Mr.: I am interested in responding to the community development grant announced on grants.gov and having trouble accessing the instructions and application. May

you provide me copies of the instructions and application or share where I may find them? I look forward to corresponding with you.

Answer: We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

40. Dear Sir/Madam, This an e-mail, hope finding you good health and well with all, As regarding to your announcement. I also very interesting. So would i have concept note format from you please? Many thanks for your close collaboration and supporting Regards

Answer: Please read the complete RFA carefully. General information on concept papers is provided on pages 18-22 and 35-36. Please refer to country specific guidance (Appendix 1) for additional specific guidance on what should be included in the concept paper and how the concept paper should be submitted for the country you are interested in programming in. To access the RFA, please see the answer to question #21 above. If you experience difficulty accessing the RFA, please send an email to: support@grants.gov

DGP RFA/Solicitation Process & Dates

41. Dear Mr./Ms., I am writing to request clarification on the closing date of the RFA-OAA-13-000020 Development Grant Program. The closing date listed on page 1 of the RFA is August 8, 2013 12:00pm (noon), and on page 5 of the RFA is August 15, 2013 12:00pm (noon) local time in each country. Page 18 lists the deadline for concept paper submissions as August 28, 2013 12:00pm (noon) local time in each country.

Answer: The submission dates regarding this RFA have been revised in DGP amendment #01. You can find DGP Amendment #01 in grants.gov. The revised dates are also noted below:

	Date/Period
RFA related questions due from Applicants	July 15, 2013
Responses to RFA questions disseminated	July 22, 2013
RFA closed/concept papers due	August 15, 2013 12:00pm (noon) local time in each country
Applicants notified of concept paper status. Selected Applicants asked to submit Full Applications	September 16, 2013
Full Applications due	October 16, 2013 12:00pm (noon) local time in each country
Technical / Cost Evaluation of Full Applications and	October 16 – November 27, 2013

Discussions/Clarifications	
Applicants notified whether they are selected for award negotiation and pre-award survey (if applicable)	Approximately - December 20, 2013
Award negotiation, pre-award surveys, and final awards made to successful applicants	1-4 months (dependent on successful "Determination of Responsibility." Please see Full Application-Cost Application/Budget Instruction #10)

42. To Whom It May Concern,

In response to the ***Development Grants Program (DGP), RFA-OAA-13-000020*** opportunity recently released on grants.gov I have the following clarifying questions...

☐ Under the *USAID/East Africa Regional (Burundi, Djibouti, Kenya, Ethiopia, Sudan, Uganda, Rwanda, Tanzania, Zambia, Malawi, Democratic Republic of Congo, Central African Republic): Provision of Capacity Development Services for Local and Regional Partners of USAID* sectoral and geographic focus area it seems as though you are looking for organizations with significant implementation experience to lead the institutional capacity development of local and regional organizations. Does the eligibility restriction listed on the bottom of page 15 of the RFA ("*organizations must not have received more than \$5,000,000 from any U.S. Government agency in direct assistance during the past five year period*" ...) still apply to this specific geographic/sectoral focus?

Answer: Yes. The \$5m maximum requirement and all other DGP eligibility requirements apply to both the principal applicant and to any organization which the principal applicant may choose to use as a sub-recipient/grantee.

☐ Under the *USAID/East Africa Regional (Burundi, Djibouti, Kenya, Ethiopia, Sudan, Uganda, Rwanda, Tanzania, Zambia, Malawi, Democratic Republic of Congo, Central African Republic): Provision of Capacity Development Services for Local and Regional Partners of USAID* sectoral and geographic focus area will the recipient(s) be required to provide services in all of the countries listed above?

Answer: Yes. The East Africa Regional Mission's Country Specific Information (Appendix 1 in the RFA) clearly states the following: "The Mission will only consider proposals that address identified gaps in institutional capacity among USAID's local and regional partner organizations throughout East Africa."

☐ Please confirm the correct concept paper due date as there were multiple due dates listed in the RFA (August 8th– page 1 and grants.gov; August 15th – page 4 and 5; and, August 28th – page 18). Thanks in advance,

Answer: All incorrect submission and other dates have been revised in DGP amendment #01- now posted on grants.gov. You may also refer to the answer to Question #41 above for a listing of the revised dates.

43. Dear ma/sir, hope this meets you well? Firstly we want to thank you for the RFA. More importantly, we are writing for Nigeria to be among the countries for the DEVELOPMENT GRANTS PROGRAM because Nigeria is not in the list.

Answer: Unfortunately this is not possible. The Nigeria Mission is not participating in the FY 2013 DGP RFA. Please check back after January 1, 2014 to see if the Nigeria Mission is participating in the FY 2014 DGP cycle.

44. Dear DGP team, I have reviewed the RFA for the Development Grants Program (Funding Opportunity Number: RFA-OAA-13-000020) and have a question about the due date. On page 1 the due date is stated as August 8. On page 4, the due date for concept papers is stated as August 15. On page 18, the deadline for concept paper submissions is August 28. Each case mentions the time due as at noon local time. However, on which date are concept papers due?

Answer: All incorrect submission and other dates have been revised in DGP amendment #01- now posted on grants.gov. You may also refer to the answer to Question #41 above for a listing of the revised dates.

45. Dear, we are Tanzania United projects for the Deaf, a Non-Government Organization run by the deaf for the deaf. we request for application package for RFA-OAA-13-000020 in DGP grants including concept note form.
Regards

Answer: The Tanzania Mission is not participating in the FY 2013 DGP RFA, which means that your organization cannot apply for an FY 2013 DGP Award for Tanzania. Please check back after January 1, 2014 to see if the Nigeria Mission is participating in the FY 2014 DGP cycle. However, if you are interested in accessing the FY 2013 DGP RFA, please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov.

46. Dear Team, We are a local NGO based in the Eastern of DRD and would like to submit a proposal for a project to support war and conflicts victims in the Region . We need you send us all application documents. BIFERD Network

Answer: Please note: The DRC Mission is not participating in the FY 2013 DGP RFA, which means that your organization cannot apply for an FY 2013 DGP Award for DRC. Please check back after January 1, 2014 to see if the DRC Mission is participating in the FY 2014 DGP cycle. In response to your question: We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov

47. Dear Fund Admin, we are kindly requesting for electronic copies of the application materials for RFA -0AA-13-000020 as it seems not to have been posted online according to this notification on the RFA page:

“The application package for Funding Opportunity Number "RFA- OAA-13-000020" and Owning Agency "USAID" has not been posted by the awarding agency for submission through Grants.gov...” RFA Title: Development Grants Program (DGP). Thank you,

Answer: We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

48. Dear Sir/Madam, After reading a new grant opportunity called the Development Grants Program, I am very interesting in submitting concept paper for your consideration. However, I wonder that can I submit concept papers and full application via email Vietnam.partnerships@usaid.gov ? My organization is eligible applicant for the Development Grants Program.

Thank you for your kindness,

Answer: Please read the complete RFA carefully. General information on concept papers is provided on pages 18-22 and 35-36. Please refer to country specific guidance (Appendix 1) for Vietnam for additional specific guidance on what should be included in the concept paper and how the concept paper should be submitted. The country specific information for Vietnam asks applicants to submit concept papers via email to vietnam.partnerships@usaid.gov and copy DGP@usaid.gov by local time on due date

49. Hello, Neither the original/full announcement of RFA-OAA-13-000020 nor the application is currently accessible online on grants.gov. Please advise.
Thank you

Answer: We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

50. Dear USAID, We're a local Vietnamese NGO and we're currently interested in the application of the Development Grants Program that you offer. However, we find it a bit incoherent at the deadline for the concept note in your Full announcement. On the beginning of the first page, it is stated that “Closing Date and Time: 12:00pm (noon), August 8, 2013.” On page 5 (in the table Application Timeline), it is stated that “concept papers due on August 15, 2013 12:00pm (noon) local time”. On page 18 (section IVA), it is stated that “The deadline for concept paper submissions is August 28, 2013 12:00pm (noon) local time in each country”. As there is a huge difference here, we would like you to clarify the exact deadline for the concept note so that we can make it on time. We are looking forward to the soon feedback. Thank you so much in advance.

Answer: All incorrect submission and other dates have been revised in DGP amendment #01- now posted on grants.gov. You may also refer to the answer to Question #41 above for a listing of the revised dates.

51. Dear, We have been going through the call for proposals by the USAID and at some point we were asked to send an email in order to get the "required format for submission of concept papers and full application. Our organization is called "KIGALI HOPE" (Rwanda young positives organization) and we think that the opportunity would help us to reach as many young people living with HIV as possible in our country RWANDA. Specifically, we would like to develop our capacity in financial management. Hope to hear from you soon.

Answer: Unfortunately, the USAID/Rwanda Mission is not participating in the FY 2013 DGP RFA/solicitation. However, the USAID/ East Africa Regional Mission is participating and may consider your proposal only if your program/activities are regional in nature (cross border - more than one country). Please refer to the East Africa Regional Mission's Country Specific Information (Appendix 1) for additional guidance.

52. Good day sir /madam , u may please send me the full application and a format of concept papers. Kind regards

Answer: We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov. Please read the complete RFA carefully. General information on concept papers is provided on pages 18-22 and 35-36. Please refer to country specific guidance (Appendix 1) for additional guidance provided by the Mission in the country that you are interested in programming in, on what should be included in the concept paper and how the concept paper should be submitted.

53. Dear Sir/Madam, Receive much greetings from Juhudi Community Support Center. I am kindly requesting you to send us the required format for submission of concept papers and full application.

Answer: Please refer to answer to Question #52 above.

54. To whom it May Concern: Dear Sir/Madam, Could you please clarify the following issues. Cover page of the RA states: Closing Date and Time: **12:00pm (noon), August 8, 2013;** Page 4.says: Submission of concept papers is due to all required physical and/or email addresses stated in Appendix 1 **onAugust 15, 2013 by 12:00pm (noon) local time;** Page 5 in the table states: RFA closed/concept papers due - **August 15, 2013 12:00pm (noon) local time** in each country; Page 18 states: The deadline for concept paper submissions is **August 28, 2013 12:00pm (noon) local time** in each country.

Question 1: Could you please clarify what is the correct deadline (day and time) for submission of project concepts?

Answer: All incorrect submission and other dates have been revised in DGP amendment #01 - now posted on grants.gov. You may also refer to the answer to Question #41 above for a listing of the revised dates.

2) Page 34 states that USAID encourages the creation of alliances where appropriate. An "alliance," in this sense, is a formal agreement between two or more parties created to jointly define and address a development problem.

Question 2: Whether members of Alliances/Consortium should not submit more than one application to USAID? Can an organization be a partner in more than one application? If yes, does the same rule apply to the lead organization as well?

Answer: An Alliance/Consortium should not submit more than one application for DGP programming in each country of interest though a different mix of Lead Organization and Partner organization's alliance is acceptable. The DGP is only open to eligible local NGOs and U.S. PVOs (please refer to answer to question #2 above on eligibility and definition of local.) The DGP eligibility requirements are the same for the principle recipient and the sub-recipient[s].) However, an eligible local NGO or US PVO may utilize the services of an ineligible applicant, but the ineligible applicant may not be considered a sub of the principal Award recipient.

3) Appendix 1. Page 51, Country Specific Armenia under section **Specifications**, in the RFA it says: Based on the premise that no single organization will possess all of the required competencies, a consortium of organizations under a clear prime recipient is encouraged.

Question 3: Does this mean that applications submitted by consortia will have competitive advantage over applications submitted by single entities?

Answer: The country specific information for Armenia (Appendix 1 in the RFA) appears to offer such an advantage under "Maximum size of award: \$2 million for Cooperative Agreement to a consortium of organizations."

4) Page 16 of the RFA under **DGP Program Requirements** it says: Applicants must: Provide a cost-share match equivalent to or greater than 10 percent for LNGOs and 15 percent for U.S. PVOs of the total project amount.

Question 4: Apart from cost share requirements are there any differences in evaluation criteria of projects submitted by LNGOs and projects submitted by U.S. PVOs?

Answer: No. The DGP requires that evaluation criteria for both concept papers and applications are the same for local NGOs and US PVOs.

55. Estimado Ferreira: Solicitamos los documentos de aplicación para el programa para subvenciones para el desarrollo (DGP). Desde ya muchas gracias.

Translation: Dear Ferreira: Request application documents for the program development grants (DGP). From already thank you very much.

Answer: For guidance on how to access the RFA please see answer to question #21 above. If you continue to experience difficulty please send an email to: support@grants.gov

Respuesta: Para orientación sobre cómo acceder a la RFA por favor, véase la respuesta a la pregunta # 21 arriba. Si continua con problemas, por favor envíe un correo electrónico a: support@grants.gov

56. Dear Sir: I would like to know if countries that are not mentioned could submit an application. Indeed, there is a very interesting NGO in Burkina Faso, ASUDEC led by Dr. Salibo Some. The group is exceptionally efficient and would tremendously benefit from this seed grant.

Answer: Unfortunately this is not possible. The Burkina Faso Mission is not participating in the FY 2013 DGP RFA. Please check back after January 1, 2014 to see if the Burkina Faso Mission is participating in the FY 2014 DGP cycle.

57. Dear sir, I would like to request for the concept notes, could you please direct me. Thank you

Answer: We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov.

Please read the complete RFA carefully. General information on concept papers is provided on pages 18-22 and 35-36. Please refer to country specific guidance (Appendix 1) for additional guidance provided by the Mission in the country that you are interested in programming in, on what should be included in the concept paper and how the concept paper should be submitted.

58. Dear Sir, Madam, I work for a Cambodian NGO engaged in improving the health of rural populations by enabling them to access safe drinking water.

We believe that our projects could benefit from the support of USAID's Development Grants Program and I would have wished to know if it was possible to receive the application package for the concept note to send before August 8th?

Answer: Please read the complete RFA carefully. General information on concept papers is provided on pages 18-22 and 35-36. Please refer to country specific guidance (Appendix 1) for Cambodia for additional specific guidance on what should be included in the concept paper and how the concept paper should be submitted. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov.

59. To Whom It May Concern: In reviewing the current and 2012 DGP RFAs, I noticed that the "countries and sectors for which applications may be submitted" are slightly different from year to year. At this time, our organization works primarily in India, which is not listed in the current RFA. I know that USAID India Partnerships are covered under a separate APS, but my question is whether or not India may be added to the DGP list in the future. Is it worth keeping an eye on this program?

Answer: As you noted, the USAID Mission in India is not participating in the DGP in FY 2013. Mission participation does change from year to year, so please check back after January 1, 2014 to see if the USAID Mission in India plans to participate in the FY 2014 DGP RFA.

60. To whom it may concern: I am writing with a question about the deadline for DGP concept notes: The header to “final dgp rfa” has it at August 8th; the body of the text has it at August 15th. Thanks very much for clarifying!

Answer: All incorrect submission and other dates have been revised in DGP amendment # 01 - now posted on grants.gov. You may also refer to the answer to Question #41 above for a listing of the revised dates.

61. DearDGP Team, I present my compliments to you. I am a woman who got my master's from Kansas State University and am a professor at Balkh University and the director of a local NGO called HSOA. HSOA is located in Mazar-e-Sharif, Afghanistan. I have a question for you. We are interested to submit a concept note for DGP, but unfortunately Afghanistan's name is not listed in the table where you lists the countries & sectors for which proposals can be submitted. Does this mean that you will not receive any concept note from Afghanistan? If yes, it is okay, if not can we apply and submit a concept note? Thank you very much for your time and consideration in this matter.

Answer: As you noted the Afghanistan Mission is not participating in the FY 2013 DGP RFA. Mission participation does change from year to year, so please check back after January 1, 2014 to see if the USAID Mission in Afghanistan plans to participate in the FY 2014 DGP cycle. However, in the current FY 2013 DGP RFA, you may want to consider the Central Asia Regional (CAR) Mission country specific information (Appendix 1 in the RFA). The CAR Mission is interested in applicants with a regional approach that includes at least 3 of the 5 Central Asian countries and Afghanistan.

62. Dear Sir or Madam: I have the following questions for you:

- 1) Concept paper format - under 8. Cost share, RFA says : "Submit a written commitment by other organizations, partners, donors or individuals to share costs, subject to the award of DGP funds by USAID." However, under C. Attachments, such a requirement is not included. Please advise;

Answer: Written commitment by other organizations, partners, donors or individuals to share costs can be added to the C. Attachments.

- 2). Eligibility of the Applicant/Financial capacities - Under the Concept paper format, Budget, RFA says "The proposed budget should be reasonable within the context of the applicant's absorptive capacity – for instance, it may not be reasonable for an organization that has never received more than \$50,000/year to apply for the full \$2 million". Although it is clear that the example from RFA is understandable to everyone, there is still a question of what is the bottom line. What is an acceptable ratio between so-far executed grants (or annual turnovers) with the maximum budget proposed? Thank you.

Answer: We do not have a definitive answer to this “acceptable ratio” question. We simply request that applicants use their judgment and take care in thinking through and presenting a budget that is manageable in terms of the applicant organization’s ability to utilize the funds; and, defensible in terms of the relationship between costs and the value of benefits.

63. Dear Sir/Madam, I am - Chairman of one Vietnamese NGO named Hearts For Hue. On behalf of Hearts For Hue and people in Vietnam, I would like to thank you very much for your support to the development of Vietnam. One question that I would like to ask you is related to the target geographic area of the project named " Expanding local capacity in support of Women farmers" : In Thua Thien Hue, Vietnam there is one district named Aluoi, this is an area affected heavily by the American war and also an area is being contaminated by Agent Orange. Therefore the living condition of people there are very difficult, especially ethnic minority women, can we submit a proposal for people in this area? Thanks

Answer: Please see answer to Question #2 above to determine your organization’s eligibility for the DGP. Please note that each participating Mission, including the Vietnam Mission, has provided specific guidance on what it seeks to achieve through the DGP and in which geographic locations (Country Specific Guidance -- Appendix 1 in RFA). These strategic Mission decisions are based on broader development considerations for the country and are extremely unlikely, if not impossible, to change.

64. Colleague in Development: 1) what is the ceiling and minimum (if any) of grant that can be accessed; 2) under human rights (health care), can a NGO access grant for vehicle to transport health volunteers and health supplies (and patrons in need of immediate referral) re the patrons deep rural and other areas.

Answer: 1) As stated in the RFA cover page, the maximum amount of funding per award is \$2 Million. There is no minimum. In either case please ensure that the amount is consistent with your organization’s ability to manage the funds and the budget is consistent with both a realistic investment and benefit to those served. 2) It is not possible to provide a final response to this question. If your organization meets the DGP eligibility criteria and is approved for a DGP Award, then it can negotiate with the Mission about use of DGP funding for a vehicle to transport health volunteers.

65. Hi,FOICA is an applicant from Armenia for Development Grants Program # RFA-OAA-13-000020. Could you, please, clarify whether within the scope of this call we are allowed to purchase an office space?

Answer: Though such cost is not disallowed but if proposed by the recipient, it will need an extensive discussion/negotiation with mission’s office of acquisition and assistance and may or may not be approved.

66. . Dear Mr....., The Urban Foundation for Sustainable Development (UFSD) Armenia based organization is planning to apply for the announced opportunity. We have the following questions regarding RFA: 1) On page 1 closing date is mentioned August 08, 2013, on page 5

- RFA

closed/Concept paper due: mentioned dated is August 15, 2013, and on page 18 the concept paper submission deadline is mentioned August 28, 2013.

Could you please advise, which day is the concept paper submission deadline. 2. Could you please advise whether LINGO (as a lead, for instance) can partner with a PVO for this RFA.

Answer: 1) All incorrect submission and other dates have been revised in DGP amendment #01 - now posted on grants.gov. You may also refer to the answer to Question #41 above for a listing of the revised dates. 2) Yes. It is possible for an LINGO as a lead to partner with a US PVO. However, please note that the DGP is only open to eligible local NGOs and U.S. PVOs (please refer to answer to question #2 above on eligibility and definition of local.) The DGP eligibility requirements are the same for the principle recipient and the sub-recipient[s] and an ineligible applicant, may not be considered a sub of the principal Award recipient.

67. Dear Madam, Sir, PATH office in Senegal is really interested by the RFA RFA-OAA-13-000020 for Senegal water and Sanitation aspects. I have a few questions regarding the RFA: - Would waste management activities particularly in health structures (drugs and medical waste management in health posts and districts for ex) be considered under this RFA? - Would health activities (kits distribution, mosquito net etc..) focusing on improving the living conditions and the water & sanitation conditions, be considered under this RFA if they are included in the implementation activity package ?

Answer: Please refer to answer to question #2 above on eligibility and definition of local to ensure that your organization meets these requirements. The Senegal Mission is participating in the FY 2013 DGP RFA with a focus on “Water and Sanitation.” Please see the Mission’s Country Specific Information (Appendix 1 in RFA) for additional guidance on Mission development objectives, geographic areas of interest, etc, and guidance on concept paper submissions.

68. Dear DGP,

a) The RFA mentions 3 different deadline dates for the Concept Paper, Aug. 8 (on grants.gov page), Aug. 15 on RFA pp. 4-5, and Aug. 28 on RFA p. 18; when is the Concept Paper deadline?

Answer: All incorrect submission and other dates have been revised in DGP amendment #01 - now posted on grants.gov. You may also refer to the answer to Question #41 above for a listing of the revised dates.

b) P. 47, the Angola Mission Country information states their strong preference for FOGs; if our grant request is within the maximum size of award and award time period for FOGs, do we have to specify in the concept paper whether we are seeking a cooperative agreement or an FOG?

Answer: No. You are not required to state whether you are applying for a cooperative agreement or a Fixed Obligation Grant although you are free to express your preference. If your organization is approved for a DGP Award, then the Mission will negotiate the type of Award with you.

- c) P. 35, Concept Paper Evaluation Criteria states "evaluation criteria for concept papers are of equal importance" -- does this mean that the 10 evaluation criteria listed are each worth 10 points?

Answer: Equal importance does mean that each listed criteria is worth 10 points.

- d) P. 21, Concept Paper Technical Description, 6. Capacity Development - what percentage of the project budget should be allocated to the Capacity Development component?

Answer: Applicant organizations have diverse capacities, and it is up to each applicant organization to present this information on their financial and development program capacities, experiences and needs accurately. Careful review of the RFA (including the section on Full Application Instructions and capacity development including guidance provided on page 21) and the Mission's country specific information in Appendix 1 will be of assistance. A focus of the DGP is to strengthen institutional capacities of grantees to foster meaningful and sustainable development. Although the DGP does not have a set percentage for funding for capacity development, as with other budget items, you should budget an amount that is consistent with the resources required to meet the specific capacity enrichment objectives. Please use judgment and take care in thinking through and presenting a budget that is logical, manageable and defensible in terms of the relationship between costs and the value of benefits.

69. Good Day Colleagues, After reading the call for applications, I am interested in exploring the possibilities of working with USAID. Please share the relevant forms needed for submission by the 15 August 2013 deadline. Thanks in advance.

Answer: Please read the complete RFA carefully. General information on concept papers is provided on pages 18-22 and 35-36. Please refer to country specific guidance (Appendix 1) for additional specific guidance on what should be included in the concept paper and how the concept paper should be submitted for the country of interest to your organization. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov.

70. Good Day Colleagues, the email dgpjamaica@usaid.gov seems to not be functioning. Is there another email I can use? Best Regards,

Answer: The USAID/Jamaica email address has been revised and should be correct (this information is included in amendment #1 in grants.gov.) The correct email address is: dgpjamaica@usaid.gov.

71. Greetings, We are excited about the RFA for the Development Grant Program and we are interested in submitting a concept note. The RFA says on pages four and five that the due date is August 15. However, the grants.gov website and the cover of the RFA state that the due date is August 8. Could you please clarify?

Answer: The submission dates regarding this RFA have been revised. Please refer to amendment #1 for revised dates. The deadline is for the receipt of Concept Papers is August

15th. You may also refer to the answer to Question #41 above for a listing of all of the revised dates.

72. We would like to submit the following question regarding the Development Grants Program RFA, on behalf of Practical Action Kenya:
Inside of the technical description on page 20 (Section IVA.b.4), USAID indicates that the budget proposal counts towards the 6 page technical proposal limit, which will limit the level of detail LNGOs can put into their proposed budgets. This means the larger the requested budget is, the less room will be left for technical details on the presumably larger projects. Would USAID consider allowing a separate page limit for the initial budget proposals?

Answer: Unfortunately we must follow the RFA (pages 18-22) which outlines what should be included in the concept paper, number of pages, and attachments. It is not possible at this time to change these requirements which apply to every applicant. We would note that a highly detailed budget is not required at the concept paper stage.

73. Dear USAID DGP team, We read with interest the recent RFA (RFA-OAA-13-000020) to strengthen the capacity of local CSOs in various countries and regions, and perhaps more importantly to deepen the capacity of actors from within those countries and regions to actually meet those capacity building needs. The Carter Center has for several years, through our Human Rights House in Kinshasa, engaged in exactly this sort of CSO strengthening - including not just capacity building of CSOs, but the grooming of local master trainers, lead-CSOs from various sectors of civil society, and an overall network of local CSOs which now includes more than 250 separate local institutions. USAID has been a major partner in this work.

We have two sets of specific questions as regards the terms of the RFA:

1. Is the provision of capacity development services referenced under the East Africa Regional Mission envisioned as an overarching system of capacity building support for all of the countries listed, a network of nationally-based initiatives (which might include our center in DRC), or a number of individual country-based submissions for this work (of which ours might be one).

Answer: Please refer to answer to question #2 above on eligibility and definition of local to ensure that your organization meets these requirements. The country specific information for the East Africa Regional Mission (Appendix 1 in RFA) shows that the Mission will “only consider proposals that address identified gaps in institutional capacity among USAID’s local and regional partner organizations throughout East Africa.” Applicants must submit strategies that address this and other listed Mission capacity development objectives.

2. Our reading of the RFA is that a submission to provide capacity development services in DRC would only be valid as part of a broader East Africa submission and could not be presented as a stand-alone submission. Is this correct?

Answer: Yes. Since the DRC Mission is not participating in the FY 2013 DGP RFA, the only option for your organization to work in the DRC via an FY 2013 DGP Award is through the East Africa Regional Mission (which is participating in the FY 2013 DGP RFA).

3. Does the eligibility restriction in Section III.A.3 of the RFA (on page 15) refer only to local institutions that would ultimately receive capacity building support through an award made under this RFA, or does it also refer to the applicant that is interested in providing capacity building services and building the capacity of local actors to assume an increasingly central role in providing such services in country? If this standard applies to only local recipient CSOs, few if any Congolese CSOs would be precluded from receiving support. DGP support would then, for example, allow TCC to greatly expanded capacity building services to smaller provincial CSOs and the provincial branches of national CSOs. It would also help further institutionalize the domestic capacity to provide such services that we have built up over the last few years. However, if the standard were to apply to TCC as well then our entire system of support for CSOs in DRC would be ineligible, despite a strong track record of providing and localizing exactly the types of capacity building services described in the RFA.

Answer: The eligibility requirements apply equally to applicants for a DGP Award and their sub-recipients (not the beneficiaries of development services that are not the principle or sub-recipients). DGP awards are only open to eligible local NGOs and U.S. PVOs (please refer to answer to question #2 above on eligibility and definition of local.) However, an eligible local NGO or US PVO may utilize the services of an ineligible applicant, but the ineligible applicant may not be considered a sub of the principal Award recipient. (As noted, the DGP eligibility requirements are the same for the principle recipient and the sub-recipient[s].) The services of the ineligible applicant should be listed as one or more line items (like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit [or indirect cost recovery].

4. Our reading of the RFA is that the cap of \$5m in USG funds over the last 5 years would apply to the prime applicant under this RFA, and as TCC has received more than that amount from USAID and DRL in DRC alone over the period in question, that TCC would not be eligible to apply under this RFA to support expanded local CSO capacity building and HRH localization work. Is this correct?

Thank you in advance for your time and consideration. Best regards,

Answer: You are correct that if your organization has received more than US\$5 million in US Government funds during the last five years, you would not be eligible. DGP awards are only open to eligible local NGOs and U.S. PVOs (please see response to your earlier question above). However, an eligible local NGO or US PVO may utilize the services of an ineligible applicant, but the ineligible applicant may not be considered a sub of the principal Award recipient. (As noted, the DGP eligibility requirements are the same for the principle recipient and the sub-recipient[s].) The services of the ineligible applicant should be listed as one or more line items

(like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit [or indirect cost recovery].

74. Dear, I am writing to ask if any opportunities exist (grants) for my company to set up aquaponics systems for individual families or communities in a needy country. I am interested in the grant RFA-OAA-13-000020 or any other grants with which you can help me identify. Aquaponics will provide organic vegetables and fish for the individual family or community. Aquaponics is a closed loop system whereby the fish fertilize the water that passes through the roots of vegetables; the water is then returned to the fish. It is very educational in nature in addition to producing safe nutritional food. My company would like to set up systems for families in need of fresh organic food; please let us know if there is any grant that would provide for the cost to build and distribute the systems.

Answer: All applicants that meet the eligibility requirements in Section 3.A “ELIBILITY REQUIREMENTS” are able to apply. You can also find information on eligibility and definition of local in the answer to Question #2 above. The RFA includes country specific information in [Appendix 1](#) with instructions for how to submit a concept paper. You will need to look at the instructions provided by the USAID Missions you are interested in working in.

75. Greetings from the Eurasia Foundation of Central Asia in Kazakhstan!

We have the following questions regarding the DGP RFA:

1. What is the deadline for the Concept paper? On pg 1 of the RFA, it's written August 8, on pg 5 - August 15, and on pg 18 - August 28.
2. For Central Asia, can we apply for the 'Governance and Democracy' theme only for Kazakhstan or must it be in partnership with two or more countries?

Answer: 1) The submission dates regarding this RFA have been revised. Please refer to amendment #1 for revised dates. The deadline is for the receipt of Concept Papers is August 15th. You may also refer to the answer to Question #41 above for a listing of all of the revised dates.

2) The Central Asia Regional Mission has two country specific information sections in Appendix 1 of the RFA. One of the two shows that the Mission will accept applications for “either bilateral, or regional (2 or 3 of these countries), programming in Kazakhstan, Tajikistan and Uzbekistan” under Democracy and Governance, which means that you can submit a concept paper for only Kazakhstan or for two or more of the listed countries. Please refer to this country specific information (page 66) for additional guidance.

76. Dear Madam/Sir, These are my RFA Clarification Questions: 1. The NGO that I head has activities in more than one county in Kenya. Is there a limit on the number of counties we can apply for project implementation under this RFA. 2. Kenya appears in two areas of project implementation. Can our NGO apply in both thematic areas of focus?

Answer: Your organization may have the option of applying for programming in Kenya either through the Kenya Mission or the East Africa Regional Mission. Please refer to the country

specific information (Appendix 1 in the RFA) for the Mission that you are interested in applying to. The country specific information for the Mission that you are interested in applying to, will also provide guidance on objectives, development strategy and geographic locations.

77. Dear sir/madame, I hope this email finds you well. My name is, Executive Director of Neary Khmer Organization, a LNGO based in Siem Reap province, Cambodia. I have seen request for application # RFA-OAA-13-000020 in your website and I am interested to submit a concept paper to you for your kind evaluation. In this connection, would you please send me a format for submission of concept paper and other relevant information especially the project target geographic area for developing concept paper. Looking forwards to hearing from you soon.

Answer: The DGP RFA does not have any “format” requirements for the concept paper submission. Please read the complete RFA carefully. General information on concept papers is provided on pages 18-22 and 35-36. Please refer to country specific guidance (Appendix 1) for Cambodia for additional specific guidance on what should be included in the concept paper and how the concept paper should be submitted. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov.

78. Hi there, My name is and I am the Institutional Funding Manager at Pump Aid. I am currently assisting colleagues in Zimbabwe access institutional grants for their water and sanitation programme. The USAID DGP grant was brought to my attention a few days back and I had a couple of pressing questions that I hoped you could shed some light on as we are keen to get on with an application. If an organisation is registered in Zimbabwe, do they then need to also be registered with USAID online? Also there seems to be conflicting deadlines on the concept note due date, is it the 15th of August?

Answer: 1) The submission dates regarding this RFA have been revised. Please refer to amendment #1 for revised dates. The deadline for the receipt of Concept Papers is August 15th. You may also refer to the answer to Question #41 above for a listing of all of the revised dates.

2) Only U.S. PVOs that are registered with USAID are eligible to compete for the DGP. Local NGO must meet the criteria listed under eligibility in the RFA. Please refer to Section 3.A “ELIGIBILITY REQUIREMENTS” for specific information on definitions and requirements for both US PVOs and Local NGOs. You can also find information on eligibility and definition of local in the answer to Question #2 above. Please be quite sure that if you are applying as a local NGO at that PumpAid in Zimbabwe satisfies the criteria for eligibility specified. Assuming that you do, you would not need to be registered with USAID.

79. Hi, I am emailing to request for more information on the grant (RFA-OAA-13-000020) available from the Development Grants Program. We are a movement center located in Lorton, Virginia (centeredbeing studio) dedicated to guiding members of our community to find their personal health in mind, body, and life. We firmly believe and build our programming off the notion that forming positive social support and a sense of community is extremely important in the process of achieving personal well-being. I am

interested in your grant opportunity and would love more information on the application process.

Answer: Thank you for your interest. Please refer to the DGP FY 2013 RFA and amendments to learn about opportunities for applying for DGP. The RFA and Amendments are now available on www.grants.gov and <http://www.grants.gov/search/search.do;jsessionid=LY9bRlQXfYysCDTqGpSZ3Gp6rFGH9RPsVlvfHBBFJT0MSMZJ4dNZ!-1102359212?oppId=237329&mode=VIEW>. From this page, click on "Full Announcement" and download the RFA in either zip or pdf format. The Closing Time and Date for the FY 2013 DGP RFA is 12:00 pm (noon), August 15, 2013.

80. Counterpart International Questions regarding RFA-OAA-13- 000020

- 1) Would USAID consider amending the restriction on page 15 of the RFA that limits eligible U.S. PVOs to those which have received a maximum of \$5,000,000 in USG assistance in the past five years?

Answer: No. This would not be permitted under the legislation that created the Development Grants Program.

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- 2) If a U.S. PVO who has received more than that limit puts forward a proposal where they propose to serve as a resource partner to local NGOs to support their capacity development and enhance their ability to implement local development projects, would that be considered?
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Answer: If the LNGO that you work with is eligible (please see the definition of LNGO in the RFA) then they can apply for an award provided that they meet the criteria specified in the RFA. They may propose to utilize services of an ineligible US PVO or Local NGO, as a consultant or contractor. As noted in the RFA, an eligible applicant can use the services of an ineligible applicant but the ineligible applicant cannot be considered a sub of the principal recipient. The services of the ineligible applicant should be listed as one or more line items (like "consultants" or "technical assistance"). As with any consultant, the ineligible applicant fees can include profit [or indirect cost recovery].

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- 3) Would USAID consider funding a regional proposal to support multiple countries that exceeded the \$2,000,000 ceiling for individual awards?

Answer: Again, the legislation is restrictive and specifies that a DGP Award cannot exceed \$2 million. Please see country specific information outlined by each participating country and regional Mission (Appendix 1 in RFA) for guidance on funding, development objectives and other parameters for the country and region of interest to you.

- 4) Please confirm that the date for submitting concept papers is August 15, 2013 as indicated on pages 4 and 5, and not August 8, 2013 as stated on page 1.

Answer: The submission dates regarding this RFA have been revised. Please refer to amendment #1 for revised dates. The deadline for the receipt of Concept Papers is August 15th. You may also refer to the answer to Question #41 above for a listing of all of the revised dates.

81. Greetings from Papua New Guinea. Thanks for the information sourced from Website.. I ask if you can forward me application in MS WORD so I can start preparing my concept notes. Thank.....

Answer: Papua New Guinea is not participating in the FY 2013 Development Grants Program (DGP) RFA, which means that your organization cannot compete for an FY 2013 DGP Award. For information on other possible USAID funding options, please contact the USAID Pacific Islands Regional Office at U.S. Embassy, Douglas Street, P.O. Box 1492, Port Moresby, NCD, Papua New Guinea; Phone +675 321-1455 ext 2113; Email infopacificislands@usaid.gov. Also, we are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov.

82. Hi there, I have been having issues on the website downloading the RFA application pack for the USAID DGP. Could you please send me electronic copies. Also i have seen contradicting concept note due dates, is it the 8th August, the 15th or the 28th?

Answer: We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov.

The submission dates regarding this RFA have been revised. Please refer to amendment #1 for revised dates. You may also refer to the answer to Question #41 above for a listing of all of the revised dates.

83. Good morning/afternoon, I have just read the description of the Development Grants Program (DGP) and have a few questions. I left a message on's voice mail as well. Based on my initial review of the program information, I am very interested in applying for DGP support to improve the organizational and technical capacity and capabilities of two complimentary organizations doing work in Uganda. For starters, as bit of background: "....." I appreciate your time and assistance in helping us with our initial questions. I look forward to your feedback. If it is not too much trouble could you please also send along electronic copies of the RFA and registration materials.

Answer: Unfortunately, the USAID/Uganda Mission is not participating in the FY 2013 DGP RFA/solicitation, which means that your organization cannot apply for an FY 2013 DGP programming in Uganda. However, the USAID/ East Africa Regional Mission is participating and may consider your proposal only if your program/activities are regional in nature (cross border - more than one country). Please refer to the East Africa Regional Mission's Country Specific Information (Appendix 1) for additional guidance. We are unable to provide you with an electronic copy of the RFA. For guidance on how to access the RFA please see answer to question #21 above. If you experience difficulty please send an email to: support@grants.gov.